

User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
 - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions*, *increases emissions*, or has *no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
 - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
 - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
 - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
 - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
 - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
 - Author/completing officer
 - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

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- Carbon Impact Assessments are to be appended to the associated cabinet reports
 - Prior to publishing reports, Carbon Impact Assessments should be sent to climate@rotherham.gov.uk for feedback
 - Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	No significant change	There may be a small increase in emissions where activities are held in Council buildings.	There may be a small increase in emissions in non-Council buildings where activities are held.	The likely magnitude of these emissions is too small to justify mitigation measures, further to the Council's existing programme of energy performance upgrades to operational buildings.	<p>The council monitors greenhouse gas emissions from heating and electricity use in Council buildings.</p> <p>It is not feasible to monitor emissions from activities taking place in non-Council owned buildings.</p>
Emissions from transport?	No significant change.	There may be a very small increase in greenhouse gas emissions from staff travel associated with programme development and delivery.	Activities funded through the Community Micro-Grants programme will be targeted at hyperlocal communities living close to activity delivery sites. As such, it is expected that the majority of participants will walk, cycle, or use public transport to travel to events. There may be a very small increase in greenhouse gas emissions for audience and organiser travel to the events.	Community Micro-Grant recipients will be supported to ensure that any communications or promotional material which includes information on travelling highlights walking, cycling and public transport to travel to events (i.e. rather than advertising car parking).	<p>Greenhouse gas emissions from business travel by Council staff are included with NZ30 emissions; emissions from commuting are estimated, in a scope 3 emissions inventory.</p> <p>It is not feasible to monitor transport emissions from other parties such as programme partners or event attendees.</p>

Emissions from waste, or the quantity of waste itself?	Increase in emissions.	Some activities will generate waste such as general litter, which will have an emissions impact.	Some activities will generate waste such as general litter, which will have an emissions impact.	Activity organisers Should be encouraged to manage their waste appropriately (i.e. reduce the amount of waste they create and recycle where possible).	Greenhouse gas emissions from waste are included within the Council's scope 3 emissions inventory. It is not feasible to monitor emissions from waste generated at non-Council events.
Emissions from housing and domestic buildings?	N/A	-	-	-	-
Emissions from construction and/or development?	N/A	-	-	-	-
Carbon capture (e.g. through trees)?	N/A	-	-	-	-
<p>Identify any emission impacts associated with this decision that have not been covered by the above fields:</p> <p>The Children's Capital of Culture programming theme 'The World Beneath Our Feet' aims to enable children and young people to engage with nature and their local environment and take action to combat climate change. Activities funded through the Community Micro-Grants have been encouraged to respond to the Children's Capital of Culture programming theme, and as such these activities could create positive impacts in terms of engagement and behaviour change. Several activities that are recommended to be funded through the programme directly engage children, young people, and wider residents with nature and their local environment.</p>					

Resources purchased by event organisers to deliver their activities could have associated carbon emissions. As such, event organisers will be encouraged to reuse and share already existent resources, and where needed to purchase resources from local suppliers and/or from suppliers with strong environmental practice (e.g., B Corp certified suppliers).

Please provide a summary of all impacts and mitigation/monitoring measures:

The report proposed themes for the programme, anticipated outcomes, quality principles and key activities for the 2025 festival year; and proposed financial and governance arrangements.

- Emissions from non-domestic buildings: there may be some impacts on energy use, however these are not expected to be significant.
- Emissions from transport: there may be some impacts on transport emissions from attendees travelling to activities use, however these are not expected to be significant. There will also be opportunities to encourage low-carbon transport options.
- Emissions from waste: there may be some emissions from activities. To mitigate this event organisers will be asked to manage their waste appropriately.
- The programming theme 'World Beneath Our Feet' could support behaviour change through engagement on climate change.
- Event organisers will be supported to source resources to deliver their activities that have low carbon emissions where possible.

Supporting information:

Completed by: (Name, title, and service area/directorate).	Sarah Christie Programme Manager Children's Capital of Culture Culture, Sport & Tourism
Please outline any research, data, or information used to complete this form.	N/A
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	N/A
Tracking [to be completed by Policy Support / Climate Champions]	Tracking reference: CIA427 Katie Rockett, Climate Change Officer